

**CONSTITUTION**

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**MICHIGAN SECTION  
PROFESSIONAL GOLFERS' ASSOCIATION OF AMERICA  
CONSTITUTION**

**ARTICLE I  
Name, Boundaries, Purpose**

**Section 1.** This organization shall be named "The Michigan Section of The Professional Golfers' Association of America", and shall be referred to here forth as the "Section". The Professional Golfers' Association of America shall be referred to here forth as the "Association". The geographical location of this Section is the entire "Lower Peninsula" of the State of Michigan and the counties of Mackinaw, Chippewa, Luce, Alger, Schoolcraft and Marquette in the "Upper Peninsula" of the State of Michigan

**Section 2.** The purpose of the Section shall be to promote the enjoyment and involvement in the game of golf within the Section, and to contribute to its growth by providing services to golf professionals and the golf industry within the Section.

The Section will accomplish this purpose by enhancing the skills of its professionals and the opportunities for amateurs, employers, manufacturers, employees, and the general public within the Section.

In so doing, the Section will elevate the standards of the professional golfer's vocation, enhance the economic well-being of the individual member, stimulate interest in the game of golf, and promote the overall vitality of the game within the Section.

**Section 3** The scope of this Constitution is intended to encompass, but not exceed, that area of jurisdiction granted the Section by the Association, and shall not conflict with the Constitution, By-Laws or Regulations of the Association.

**ARTICLE II  
Membership**

**Section 1.** Members of the Section must also be a member of the Association, and conform to all membership requirements set forth by the Association.

**ARTICLE III  
Organization**

**Section 1a.** The Section Board of Directors may exercise the power to create and charter chapters within the Section boundaries. Such chapters shall be subordinate to the Section and may conduct business in accordance with the Constitution, By-Laws and Regulations of the Section, which shall not be inconsistent or at variance with the Constitution, By-Laws and Regulations of the Association.

**Section 1b.** A Chapter of the Section shall be named "The \_\_\_\_\_ Chapter of the Michigan Section PGA". The members of the Chapter must be Section members or apprentices.

**Section 1c.** The Section shall manage its financial affairs in a fiscally sound manner and shall be responsible for its financial obligations and those of its Chapters.

**Section 2a.** The Officers of the Section shall include: President, Vice President, and Secretary.

- Section 2b.** The Chief Executive Officer shall be the Section Executive Director who shall be selected by the Board of Directors.
- Section 2c.** Between meetings of the Board of Directors, the President, Vice President and Secretary shall constitute an Officers' Committee, which shall be authorized to act for the Section in accordance with the By-Laws, Regulations and Policies adopted by the Board of Directors.
- Section 3a.** The Board of Directors shall be composed of the three Officers, five Directors, Honorary President, Section Tournament Chair, Chapter Presidents, Section Seniors President, Growth of the Game Chair, all former Association Officers, and all Association District Directors for a period of four years (if a member of the Section).
- Section 3b.** The Board of Directors shall conduct its business and shall be responsible for the management of the Section in accordance with the Articles of Incorporation, Constitution, By-Laws, and Regulations. Between Annual Meetings the Board of Directors shall have full authority in all matters, including the power to interpret the Constitution and By-Laws and to give direction in cases not provided for therein. In matters involving emergencies, the good of the Section, the Board of Directors shall have complete and final authority.
- Section 4.** The Section Constitution may be amended by the following procedure:
1. Resolutions to alter, amend or repeal the Constitution must be presented in writing to the Secretary of the Section 30 days prior to the Annual Meeting. The Secretary shall submit to the membership resolutions no later than 10 days prior to the Annual Meeting.
  2. A two-thirds affirmative vote by the membership, in good standing, attending the Annual Meeting is required for passage of a proposed amendment.
  3. All amendments to the Constitution shall become effective when adopted or at the time specified in the Amendment Resolution.
- Section 5.** The Section shall indemnify every person in accordance with Article III of the Association Constitution.
- Section 6.** All disputes or issues regarding the interpretation of this Constitution shall be interpreted and resolved by the Board of Directors whose decision shall be final.
- Section 7.** The Section shall use its funds only to accomplish the objectives and purpose specified in the Constitution and no part of said funds shall inure or be distributed to the Members of the Section. On dissolution of the Section, any funds remaining shall be distributed to one or more regularly organized and qualified charitable, educational, or philanthropic association selected by the Board of Directors.
- Section 8.** Meetings shall be conducted in accordance with Roberts Rules of Order. There shall be no proxy voting at any meeting of the membership.

**ARTICLE IV**  
**Meetings**

- Section 1.** There shall be one Annual Meeting of the membership, a Fall meeting, and the date to be set by the Board of Directors. There shall also be a Spring Education Seminar and general membership meeting, the date to be set by the Board of Directors.
- Section 2.** Special meetings may be called by the Board of Directors or by a petition signed by fifty-one percent (51%) of the membership. The Section will notify the membership in writing ten (10) days prior to the day of the meeting.
- Section 3.** Notice of the Fall Annual Meeting shall be given, in writing, to the membership at least thirty (30) days prior thereto. Notice for the Spring Education Seminar and general membership meeting shall be reasonable and timely and shall be given to the membership, in writing, prior thereto.
- Section 4.** A quorum for the conduct of business at an Annual or Special Meeting of the Section shall consist of 25% of the voting membership, those in good standing, at the date of the meeting.
- Section 5.** The President and Honorary President (during his/her first year out of office) shall serve as delegates to the National Meeting. During the President's second year in office, he/she along with the Vice President shall serve as delegates. The Honorary President shall serve as 1<sup>st</sup> alternate delegate his/her second year out of office, along with others approved by the Board of Directors.
- Section 6.** The reasonable expenses of qualified attendees from the Michigan Section to the Annual or Special meetings shall be paid by the Association in accordance with the Policies and Procedures adopted by the Association Board of Directors.

**MICHIGAN SECTION  
PROFESSIONAL GOLFERS' ASSOCIATION OF AMERICA  
BY-LAWS AND REGULATIONS**

**ARTICLE I  
Definitions**

**Section 1.** The definitions of PGA Recognized Facilities, Employment Definitions, and other definitions shall be consistent with the Association By-Laws (PGA of America) Article I.

**ARTICLE II  
Code of Ethics**

**Section 1.** Believing that the growth of the game of golf and its high standing in this country is largely due to the efforts of its early professional exponents and because of their ideals of sportsmanship and ethical practices, the Section is dedicated to the perpetuation of those ideals. In the fulfillment of the purpose to which it is dedicated, the Section enjoins upon its members and apprentices rigid observance of a Code of Ethics.

**Section 2.** The term "Golf Professional" must be a synonym and pledge of honor, service and fair dealing. Professional integrity, fidelity to the game of golf, and a sense of great responsibility to employers, employees, manufacturers, golfers and fellow golf professionals transcends thought of material gain in the motives of the true Golf Professional.

**Section 3.** The Section adopts all portions of the Association's Code of Ethics as stated in the Association's By-Laws & Regulations Article II.

**ARTICLE III  
Apprentices**

**Section 1.** The Section adopts all portions of the Association's Code of Ethics as stated in the Association's By-Laws & Regulations Article III.

**ARTICLE IV  
Election to Membership**

**Section 1.** In order to be eligible for election to membership in the Association, an individual must satisfy the requirements in accordance with the Association By-Laws Article IV. The Section hereby abides by all portions of the Association's By-Laws & Regulations Article IV.

**Section 2.** Honorary Members may be elected by the membership in good standing attending the Annual Meeting for their outstanding contributions to the game of golf in accordance with the Policies and Procedures adopted by the Board of Directors.

**ARTICLE V  
Classes of Membership**

**Section 1.** Members shall be classified as Active or Non-Active based on their employment status, standing with the Association and length of membership in the Association in accordance with the Association By-Laws Article V.

**ARTICLE VI  
Rights of Membership**

**Section 1.** Members of the Association shall have all rights of membership in accordance with the Association By-Laws Article VI.

**ARTICLE VII  
Review of Membership Issues**

**Section 1.** Members and Apprentices may appeal to the Board of Control or Board of Directors in accordance with the Association By-Laws Article VII.

**ARTICLE VIII  
Professional Development Program**

**Section 1. Policy**  
All Members except A-3, A-5, Life Member-Retired and Retired Member, shall be required to satisfy the requirements of the Association in accordance with the Association By-Laws Article VIII.

**ARTICLE IX  
Section Affiliations**

**Section 1. Section Affiliations – Members**  
All Members who are employed, and Members who are unemployed but permanently reside within the boundaries of a Section of the Association, shall be Members of that Section in accordance with the Association By-Laws Article IX, Section 1.

**Section 2. Section Affiliations - Apprentices**  
All Apprentices who are employed within the boundaries of a Section of the Association in which they are principally employed shall be registered in that Section in accordance with the Association By-Laws Article IX, Section 2.

**ARTICLE X  
Obligations**

**Section 1.** The annual dues of the Section shall become due and payable in accordance with and on the dates specified by the Association.

**Section 2a.** Members of the Section shall pay annual dues to the Section as follows:

Master Professionals .....	\$400.00
Class "A" Members except Class A-3, A-5 & A-8 .....	\$400.00
Class A-3 .....	\$100.00
Class A-5 .....	\$0.00
Class A-8 .....	\$290.00
Life Member-Active/Life Member Master-Active .....	\$125.00
Life Member-Retired/Life Member Master-Retired.....	\$ 50.00
Retired Member.....	\$ 50.00

Inactive Member .....	\$100.00
Class F.....	\$400.00

Association Past Presidents and Honorary Members shall pay no dues.

**Section 2b.** Apprentices of the Section shall pay annual fees as follows:

B-1 through B-4, B-6, B-7, B-9 through B-23 .....	\$400.00
B-8 .....	\$110.00

**Section 3.** Any change in the annual dues of the Section shall be presented in the form of an amendment to the By-Laws and presented for a vote by the membership in attendance at the Annual Fall Meeting or Special Meeting. Beginning in 2004, the Board of Directors has been granted the authority to increase the dues 3% annually.

### **ARTICLE XI Reporting Requirements**

**Section 1.** All Members and Registered Apprentices shall be required to report to the Michigan PGA Office within ten (10) business days any changes in employment. Members and apprentices who fail to comply with these provisions shall be fined as follows:

- (a) \$50 for notification received between the 11th and 30th business day.
- (b) \$75 for notification received between the 31st and 60th business day.
- (c) \$100 if notification is not received within sixty (60) business days.

Members and apprentices who are fined for such violations shall be automatically suspended from membership until the fines are paid. (See Article XI, Section 1 of the Constitution for clarification.)

### **ARTICLE XII Chapters**

**Section 1. Chapters**  
Sections may charter Chapters within their boundaries, which are subordinate to the Sections, subject to the guidelines established in accordance with the Association By-Laws, Article XII, Section 2.

**Section 2.** Chapters may be revoked at any time by the Section Board of Directors for any action detrimental to the best interests of the Section or for any violation of the Constitution, By-Laws or Regulations of the Association.

**Section 3. Officers**  
Each Chapter shall elect Chapter Officers who shall be Members whose duty it shall be to carry out the decisions of the Section and to govern and direct the affairs of their respective Chapter in accordance with the Constitution and Bylaws of the Section.

## **ARTICLE XIII**

### **Officers**

- Section 1a.** The Officers of the Section shall be comprised of the President, Vice President and Secretary. They shall be responsible to the membership and the Board of Directors for the proper performance of their respective duties. Any revision of policy, and all contractual authority which is neither routine nor specifically granted, shall be executed by the membership, through the Board of Directors.
- Section 1b.** The Officers shall be elected for a term of two years and may not be re-elected to that office for a second consecutive term. The Officers shall be elected at the Annual Meeting by a majority, those in good standing, of those voting.
- Section 1c.** Candidates for the Officers may be proposed by the membership at least 60 days in advance of the Annual Meeting. The Section shall forward to the membership the name of all candidates to all members at least 30 days prior to the Annual Meeting. If there are fewer than two nominees for any office at the time of election, oral nominations for such office may be made from the floor of the Annual Meeting.
- Section 1d.** Candidates for Officer must adhere to the Policies and Procedures established by the Board of Directors.
- Section 2a.** The President shall be the chief operating officer of the Section and, subject to the control of the Board of Directors, shall perform all duties customary to that office, preside at all meetings of the Section and of the Board of Directors, and shall supervise and control all the affairs of the Section in accordance with policies and directives approved by the Board of Directors. The President shall appoint such committees, standing and otherwise, as shall in his/her judgement be necessary, and to designate the Chairman thereof.
- Section 2b.** The President may appoint an Advisory Committee. Their appointments are subject to the approval of the Board of Directors, and their recommendations must be presented to the Board of Directors for final acceptance or rejection.
- Section 2c.** The President may appoint an Honorary Committee. Their appointments are subject to the approval of the Board of Directors, and their recommendations must be presented to the Board of Directors for final acceptance or rejection.
- Section 2d.** The President shall instruct the Chairmen of all the Committees as to their respective responsibilities and authority. They shall furnish a written report to the Secretary 30 days prior to the next Annual Meeting.
- Section 2e.** In the event of absence or temporary disability of the President, the Vice President shall perform the duties of the President. If the President resigns, dies, or becomes totally incapacitated, he shall be succeeded by the Vice President.
- Section 3a.** The Secretary shall keep or cause to be kept the minutes of all Section membership meetings and all Board of Director meetings. The minutes of these meetings are to be distributed to the Board of Directors no later than ten (10) days prior to a Board of Directors meeting and distributed to the membership no later than ten (10) days prior to an Annual Meeting. The Secretary shall issue the notice of such meetings, giving at least 30 days notice of any membership meeting, and whenever possible, at least seven (7) days notice of any Board of Directors meeting.



- Section 3b.** The Secretary shall keep or cause to be kept a roll of all members and apprentices, and take care of all correspondence and papers pertaining to the Section.
- Section 3c.** The Secretary shall serve as Parliamentarian at all Section and Board of Directors Meetings, and shall preside at such meetings in the absence of the President unless the President designates another elected officer to serve in this capacity. In the absence of the Secretary to so serve, the President shall designate another individual to so serve in this capacity.
- Section 3d.** The Secretary must record any Amendments to or changes in the Association and Section Constitution and By-Laws, and report such Amendments or changes to the Section membership.
- Section 3e.** The Secretary shall be the Chair of the Michigan PGA Hall of Fame Committee. The Secretary shall appoint a committee and review nominees for selection in the MPGA Hall of Fame, on an annual basis, as outlined by the MPGA Board approved selection process.
- Section 3f.** In the event of the absence or disability of the Secretary, the President shall perform the duties of the Secretary. If the Secretary resigns, dies, or becomes totally incapacitated, the President shall appoint another individual to so serve the unexpired term of the Secretary and/or until such time as the Board of Directors would elect a new Secretary.
- Section 4a.** The Vice President shall keep or cause to be kept the accounts of the Section and shall collect or direct the collection of all monies belonging to or due the Section and shall deal with the same under the direction of the Board of Directors. Subject to Section financial regulations and policies, the Vice President shall have the authority to sign all checks and withdraw funds of the Section, but may delegate this authority to the Executive Director, Secretary, or President.
- Section 4b.** The Vice President shall submit a written financial report to the Board of Directors and to the membership annually.
- Section 4c.** All Officers or employees of the Section who are authorized to withdraw funds of the Section shall be bonded in an amount specified by the Board of Directors.
- Section 4d.** In the event of his/her absence or disability, the President shall perform the duties of the Vice President. If the Vice President resigns, dies, or becomes totally incapacitated, the Secretary shall fill the unexpired term of the Vice President and/or until such time as the Board of Directors would elect a new Vice President.
- Section 5.** Between meetings of the Board of Directors, the President, Vice President, and Secretary shall constitute an Officers Committee, which shall be authorized to act for the Section in accordance with established policy.

**ARTICLE XIV**  
**Board of Directors**

- Section 1.** The Board of Directors shall be composed of:  
President  
Vice President  
Secretary  
5 At-Large Directors  
Honorary President  
Growth of the Game Chair  
Section Tournament Chair  
Chapter Presidents  
Seniors President  
Any National PGA Director (if Section Member)  
All Former National Officers (if Section Member)  
Any National Committee Chairperson (if Section Member)
- Section 1a.** All members of the Board of Directors must be members in good standing with the Association.
- Section 2.** Candidates for five (5) At-Large Directors may be proposed by any voting members attending the Annual Fall Meeting and shall be elected by a plurality vote. There is to be a maximum of three calls for nominations from the floor.
- Section 2a.** Candidates for At-Large Directors must adhere to the Policies and Procedures established by the Board of Directors.
- Section 2b.** The five (5) At Large Directors shall be elected for one (1) term of two (2) years and may be re-elected for a maximum of one more consecutive term. Future participation on the Board as an At-Large Director would require at least one term off the Board prior to serving another term. Their election year will take place on the "off" year of the election of Section Officers. Elections will then take place every two (2) years.
- Section 2c.** The Honorary President will be the immediate Past President who shall become Honorary President automatically.
- Section 2d.** The Growth of the Game Chair of the Section shall automatically serve on the Board of Directors.
- Section 2e.** The Tournament Chairman of the Section shall be appointed by the President and shall automatically serve on the Board of Directors.
- Section 2f.** Chapter Presidents shall automatically serve on the Board of Directors during their term of office.
- Section 2g.** Any Michigan Section member currently serving in the capacity of incoming or National District Director shall automatically serve on the Section Board of Directors.
- Section 2h.** Any Michigan Section Member who served in the capacity of an National Officer shall automatically be a member of the Section Board of Directors. Said Member must have also been a member of the Michigan Section during the period of serving in that National Office.
- Section 2i.** Any Michigan Section member currently serving in the capacity of National Committee Chairperson shall automatically serve on the Section Board of Directors.

- Section 2j.** The President as elected by the Seniors Organization shall automatically serve on the Board of Directors during his/her term of office.
- Section 3.** The Board of Directors shall have complete and final authority over the programs of the Section including the Tournament Program. It shall have the authority to alter, amend, or disregard any provisions of the Section's existing regulatory document entitled, "Tournament Regulations".
- Section 4.** Between Annual Meetings, the Board of Directors shall have full authority in all matters, including the power to interpret the Constitution and By-Laws and to give direction in cases not provided for therein; the Board of Directors shall keep the Chapters and Members apprised on a timely basis of such matters.
- Section 5.** The Board of Directors, by two-thirds vote, may promulgate regulations, which govern the rules and policies set forth in the Constitution and By-Laws of the Association. All orders and regulations made by the Board of Directors shall be binding, unless set aside by two-thirds majority of those voting at an Annual Meeting.
- Section 6.** At all meetings of the Board of Directors, seven members of the Committee shall constitute a quorum.
- Section 7.** Any Board of Director member may submit a written resignation, which shall be reported at the next meeting of the Board of Directors, at which time the President shall declare a vacancy. Appointing the next runner-up from the preceding election shall fill any vacancy, which may exist in the Office of Director, but if no runner-up exists, the vacancy remains until the next Annual Meeting. Any director filling a vacancy will have been considered to serve a full two-year term. Any vacancy for Chapter President, the Section President shall notify the Chapter's voting members who shall elect a successor. Should any Chapter fail to conduct such election, the Board of Directors shall fill the vacancy by electing a voting member from that Chapter, and notify the Chapter of such election.
- Section 8.** Board of Directors are required to attend a minimum of two Board Meetings, between Annual Meetings. Failure to meet these requirements will result in the Director vacating their position, unless excused by the President. If a vacancy is created, the Board shall follow the procedures as outlined in Article XIII, Section 7 of the Section By-Laws.
- Section 9.** The Board of Directors shall meet in regular session immediately prior to the Annual Fall Meeting and at such other times as are determined by the Board of Directors.

**ARTICLE XV  
Committees**

- Section 1.** Within 30 days after the Annual Meeting, the President shall appoint Chairmen of the Tournament, Growth of the Game and any Committees as deemed necessary by the President.
- Section 2.** All Chairmen shall report to the Board of Directors as may be necessary from time-to-time. All actions taken by each committee must be approved by the Board of Directors and/or the Officers Committee.
- Section 3.** The Chairman of each Committee shall 30 days prior to each Annual Meeting submit to the President a written report of the activities of the Committee during the preceding period. The Chairman shall further present a report to the members at the Annual Fall Meeting.

**ARTICLE XVI  
Selection of District Director**

- Section 1.** From time-to-time, the Section shall select a District Director. The Secretary shall be notified of any nominations for this position or of anyone desiring to seek the position of District Director - District #5. The incoming director should be in an active classification for consideration of this office. The Secretary will make this information available as soon as possible to the membership.
- Section 1a.** Candidates for District 5 Director must adhere to the Policies and Procedures established by the Board of Directors.
- Section 2.** The election of a District Director from the Michigan Section will be conducted at the Annual Meeting in the year prior to the year that our District Director is inducted at the Association Annual Meeting in accordance with the Policies and Procedures established by the Board of Directors.
- Section 3.** The winner will be the nominee receiving a simple majority. A simple majority is: the winner of the election shall be the person receiving a majority of those qualified votes present and voting on that particular ballot. In the event no person receives such a majority for a particular position, then a run-off ballot shall be taken, on which the number of nominees shall be reduced to the number of open positions, plus one additional nominee, selected in order of the highest number of votes received on the immediately previous ballot.
- Section 4.** Any Michigan Section member currently serving in the capacity of incoming or Association District Director shall automatically serve on the Section Board of Directors.

**ARTICLE XVII  
Executive Director**

- Section 1.** The duties and responsibilities of the Section Executive Director are as follows:
- a. The Section Executive Director shall be the Chief Executive Officer and Administrator of the Section.
  - b. The Executive Director, acting pursuant to policies, rules and directives prescribed by the Board of Directors, shall be responsible to the Officers for the day-to-day operations of the Section.

- c. The Executive Director may represent the Section on behalf of the Officers before other organizations and general public.
- d. The Executive Director may speak for the Section, and shall keep the Officers and Board of Directors advised of such statements.
- e. The Executive Director shall have such other duties and responsibilities as assigned by the Board of Directors.

**Section 2.** The Board of Directors shall select the Executive Director of the Section.

### **ARTICLE XVIII Amendments**

**Section 1.** Resolutions to alter, amend, or repeal this Constitution or adopt By-Laws must be presented in writing to the Secretary of the Section 30 days prior to an Annual Meeting. The Secretary shall submit to the membership resolutions to amend or adopt the Michigan Section PGA Constitution and By-Laws no later than 10 days prior to an Annual Meeting.

**Section 2.** A two-thirds affirmative vote by the membership, in good standing, attending the Annual Meeting is required for passage of a proposed amendment.

**Section 3.** All amendments to the By-Laws shall become effective when adopted or amended at the time specified in the Amendment Resolution.

### **ARTICLE XIX Tournament Regulations**

(The Section shall maintain current and approved Tournament Regulations. Such Tournament Regulations shall be a separate document.)

### **ARTICLE XX Senior's Organization**

**Section 1.** A Senior is one who attains the age of 50.

**Section 2.** The Senior's Organization Board of Directors shall consist of: President, Vice President, Secretary, three (3) Directors and the immediate Past President. The officers and Board of the Michigan PGA Senior's Organization shall be elected for a two-year term of office.

**Section 2a.** The officers shall be elected by a majority for a term of two years and may not be re-elected to that office for a second consecutive term.

**Section 2b.** The Board shall meet in regular session in the Spring, prior to the first event and in the Fall after the final event and at such other times as are determined by the Board of Directors.

**Section 3.** The Annual Meeting of the Senior's Organization shall be held following the first day of play at the Michigan Section PGA Senior's Championship.

**Section 4.** Amendments made by the Board of Directors shall be submitted to the Michigan Section PGA Board of Directors for approval and become effective upon approval.

**Section 5.** The affairs of the Seniors Organization are subject to approval of the Tournament Committee and the PGA Board of Directors and shall not be at variance with Tournament Regulations of the Michigan Section PGA.

**APPENDIX**  
**Section Annual Meeting**

**Section 1.** The following order of business shall be observed at the Annual Meeting of the Section:

1. Roll Call
2. Reading of the minutes of the previous Annual Meeting
3. Report of the President
4. Report of the Vice President
5. Report of the Secretary
6. Proposed Resolutions
7. Election of Officers
8. Report of the District #5 Director
9. Oath of Office
10. Report of the Committees
11. Consideration of Old Business
12. Consideration of New Business
13. Adjournment

**Section 2.** A former President of the Section shall administer the following oath to all members of the Board of Directors of the Section:

"I \_\_\_\_\_, as a member of the Board of Directors of the Michigan Section, Professional Golfers' Association of America, do hereby affirm that I shall at all times adhere to and uphold the Association's and Section's Constitution, By-Laws, Rules and Regulations, and that I shall otherwise conduct my activities in a manner that shall be in keeping with my position as an Officer/Member of the Board of Directors of the Section which shall reflect credit upon the Association, the Section and its Members."